

NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY



CONSTRUCTION OFFICIAL

SALARY RANGE: \$67,714.29- \$96,415.56 (S27)

WORKWEEK: 40

POSTING PERIOD FROM: August 30, 2017

TO: September 13, 2017

OPEN TO: ☐ Unit Scope:

☐ Division Wide

☐ Department Wide (open to Treasury employees)

☒ State Wide (all Departments/State employees)

DIVISION/LOCATION:

Division of Property Management & Construction
Office of Design & Construction - Plan & Code Review
20 West State Street
Trenton, New Jersey 08625

JOB DESCRIPTION:

Under the general direction of the Manager of Plan and Code Review, responsible for reviewing and approving construction plans, specifications, addendums, Scopes of Work, Bulletins, Change Orders, Shop Drawings and Variations for various State construction projects administered by the Division for the Fire Sub-code as established by the Uniform Construction Code (NJAC 5:23), Uniform Fire Code (NJAC 5:18) and also for design and constructability standards; provides design assistance to project managers, construction managers, and code inspectors, using agency representatives, architects, engineers and contractors on all matters pertaining to the fire design of State construction projects; performs research and provides technical assistance in the development of policy and procedures, design standards, bulletins, and scopes of work for the Division of Property Management and Construction; does related work as required.

REQUIREMENTS: Open to full time STATE employees who have permanent status in a competitive title and who meet the requirements listed below:

EXPERIENCE: One (1) year of supervisory experience in architecture, engineering, code enforcement project review or construction project management with responsibilities for the technical and/or skilled work of construction projects subject to the New Jersey Uniform Construction Code.

LICENSES: Applicants **must** possess a valid High Rise and Hazardous Specialist (HHS) code enforcement license in building, plumbing, electrical, elevator, or fire protection issued by the Department of Community Affairs; a valid license as a Fire Sub-Code Official issued by the Department of Community Affairs **AND** a valid license as a Construction Official issued by the Department of Community Affairs.

NOTE: Appointees must continue to complete the code update education courses required to maintain their Fire Inspector (HHS), Sub-code Official, and Construction Official licenses.

NOTE: Appointees **MUST** possess a driver's license valid in New Jersey in order to perform the essential duties of the position.


If you qualify and are interested, please submit your resume, cover letter and Application for Employment, by email only. All submissions must be received by 5:00 pm (close of business) on the last day of the posting period.

Department of the Treasury
Division of Administration/Human Resources
Employment Recruiter
Email address: EmploymentRecruiter@treas.nj.gov
(subject line: Construction Official)

To obtain an Application for Employment, go to: <http://www.nj.gov/treasury/administration/pdf/hr-application.doc>. Your application **must** be completed in detail, including names and phone numbers of supervisors, dates of all employment and the reason for leaving. Be sure to answer all questions. In addition, please include (3) business references on your application.

THIS IS NOT A PROMOTIONAL ANNOUNCEMENT. Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.

JOB POSTING AUTHORIZED BY:


Douglas J. Ianni, Human Resources Officer
The State of New Jersey is an Equal Opportunity Employer